

# City of Wells – Utility Connect / Disconnect

ACCOUNT # \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_ EMPLOYER \_\_\_\_\_

LANDLORD ACCT \_\_\_\_\_ PROPERTY OWNER \_\_\_\_\_

CONNECT \_\_\_\_\_ PHYSICAL TURN ON \_\_\_\_\_ METER READ ONLY \_\_\_\_\_

DEPOSIT DATE \_\_\_\_\_ DEPOSIT AMT. \_\_\_\_\_ RECEIPT# \_\_\_\_\_

LETTER OF CREDIT \_\_\_\_\_

DISCONNECT \_\_\_\_\_ EFFECTIVE DATE \_\_\_\_\_ PHYSICAL TURN OFF \_\_\_\_\_

CHANGES \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TELEPHONE CALL \_\_\_\_\_ DATE & TIME \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DEPT. USE ONLY

ADMINISTRATION USE ONLY / PUBLIC WORKS DEPT. USE ONLY

COPY TO ELKO SAN. \_\_\_\_\_ METER # \_\_\_\_\_

METER READING: \_\_\_\_\_

EMPLOYEE \_\_\_\_\_ EMPLOYEE \_\_\_\_\_

INITIALS \_\_\_\_\_ INITIALS \_\_\_\_\_

DATE \_\_\_\_\_ DATE \_\_\_\_\_